

Guidance for the LPC and GDL application process:

1. Supply 2 references (preferably one academic and one personal)
2. Supply copies of your educational certificates
3. On your application, please specify a second choice of an NCLT study centre
4. We will confirm receipt of your application and let you know if any part of your application is incomplete
5. You must comply with SRA requirements to enrol **on the LPC**. To find out about SRA student enrolment and obtaining a certificate of completion of the Academic Stage, refer to **SRA guidelines** below or visit www.sra.org.uk/students/student-enrolment.page
6. Subject to your application being successful, you will receive an offer letter from us within 2 weeks.
7. Once you have accepted our offer, you will need to pay £100 deposit to secure your place on the course. See [costs & payments](#) page on our website for details.

NB Please note, we appreciate that it can take time to collate the information required, so to get the process started, you can submit the application form to us and forward the supplementary documentation at a later date.

Track your LPC/GDL application

Once you have submitted your application form, we will send you login details to our [Student Support Website](#). You can log in to the site and keep track of where you are in the application process.

SRA Guidance LPC – Important information

Before you start the LPC you must enrol as a student with the SRA and obtain their written confirmation that you have completed the academic stage of training.

If you are graduating in 2011 and have not yet applied for student enrolment, you should complete the SRA online application process www.sra.org.uk/students/student-enrolment.page.

There is an **£80 student enrolment fee** which is payable by credit or debit card.

If you graduated before 2011, have previously applied for student enrolment or do not have a credit or debit card you will need to request a form EN1 (student enrolment) and a CA1 (academic stage application form).

The student enrolment fee is payable by cheque to “The Law Society” and should be enclosed with your application form.

SRA timeline for commencing the full-time and part-time LPC in September 2011

31 March 2011	Deadline for receipt of application forms and fees for students who have character and suitability issues*
One month before course commencement	Deadline for receipt of application forms and fees for students who do not have character and suitability issues
Two weeks before course commencement	Contact the SRA if you have not yet received confirmation of completion of the academic stage of training
Two months after the course commences	Deadlines for receipt of results for confirmation of the academic stage of training

* Visit the SRA website for further information.

N.B. The above information is a brief guide to student enrolment. Please ensure you visit the SRA website www.sra.org.uk/students/student-enrolment.page for full details.